

MINUTES OF THE JOINT WORK SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AND THE JERSEY VILLAGE PLANNING AND ZONING COMMISSION HELD ON SEPTEMBER 16, 2013 AT 5:30 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

A. The meeting was called to order by Mayor Erskine at 5:40 p.m. with the following present:

Mayor, Rod Erskine	City Manager, Mike Castro, PhD
Council Member, Justin Ray	City Secretary, Lorri Coody
Council Member, Harry Beckwith III, PE	Bobby Gervais, City Attorney
Council Member, Sheri Sheppard	
Council Member, Jill Klein	

Council Member, Sandra Joachim was not present at this meeting.

Staff in attendance: Mark Bitz, Fire Chief; Eric Foerster, Chief of Police; Danny Segundo, Director of Public Works; Michael Brown, Director of Parks; Christian Somers, Building Official; Courtney Rutherford, Assistant City Secretary; and Deborah Capaccioli-Paul, Engineering Technician.

Isabel Kato, Director of Finance, was not present at this meeting.

B. Open Meeting. Call to Order and the roll of appointed P&Z officers taken.

The following City of Jersey Village Planning and Zoning Commission members were present:

Chairman, Debra Mergel	Commissioner, Joyce Berube
Vice Chairman, Rick Faircloth	Commissioner, Barbara Freeman
Commissioner, George Ohler	

Commissioners, Tom Eustace and Michael O'Neal were not present at this meeting.

After taking the roll of appointed officers, Chairman Mergel announced that a quorum of the Planning and Zoning Commission was present. Mayor Erskine called the meeting's agenda beginning with the following item:

C. Receive presentation from Kendig Keast Collaborative on draft text amendments for the City's current Development Code regarding the management of anticipated residential teardown and rebuilding activities with the meeting purpose being confirmation of official consensus so that public hearings and formal consideration by the Planning and Zoning Commission and City Council may be scheduled.

Danny Segundo, Director of Public Works, introduced Gary Mitchell with Kendig Keast Collaborative who was present at the meeting in order to give a presentation on draft text amendments for the City's current Development Code regarding the management of anticipated residential teardown and rebuilding activities and to discuss the incorporation of these potential changes into the City's current Code of Ordinances with Council, P&Z and Staff.

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Mr. Mitchell's presentation stepped Council and the Planning and Zoning Commission through the proposed changes to the City's Code necessary to address the management of anticipated residential teardown and rebuilding activities. He fielded questions and responded accordingly throughout the presentation.

The following is a list of areas in the Code where changes are proposed:

1. Expanded Purpose Statement [Sec. 14-3]
2. Added Definitions [Sec. 14-5]
3. Variances for Certain Parameters at Council versus Board of Adjustment [Sec. 14-9]
4. Parameters for Add-On Construction [Sec. 14-88(a)(13) and Sec. 14-332]
5. Parameters for Height of Homes [Sec. 14-101(b)(1)a.]
6. Encouragement of One- versus Two-Story Garages [Sec. 14-101(b)(2)c.]
7. Further Limitation of Second-Story Openings on Accessory Structures [Sec. 14-101(b)(3)a.]
8. Setback of Front-Facing Garages [Sec. 14-101(b)(3)]
9. Size of Potential Replatted Lots Kept Comparable to Vicinity [Sec. 14-101(b)(4) and Sec. 14-137]
10. Increased Setbacks For Lots Substantially Larger Than Adjacent Lots [Sec. 14-137]
11. Reinforce Intent of Driveway Width Limits [Sec. 14-282(1)d.]

D. Adjourn

There being no further business on the Agenda and with no further discussion, the meeting was adjourned at 6:17 p.m.

Lorri Coody, City Secretary